

# ENVIRONMENTAL PERFORMANCE REPORT

## IMC WORLDWIDE AND THE ENVIRONMENT

IMC recognises the importance of environmental protection and is committed to operating its business responsibly and in compliance with all environmental regulations, legislations and approved codes of practice relating to the management of its business<sup>1</sup>.

It is our vision to be an environmentally conscious and sustainable organization which can be trusted by its clients. It is our objective to co-operate with, maintain good relations with all regulatory bodies, and to carry out all measures reasonably practicable to continually improve environmental performance. We intend to continually update and improve our environmental performance and benchmark against best-in-class to ensure we demonstrate leadership in this area.

## OUR OBJECTIVES

We have identified seven targets that will help reduce our environmental impacts:

### UK HEAD OFFICE EMS PRINCIPAL TARGET

1. Increase use of sustainable transport
2. Improve waste management by reducing waste to landfill
3. Reduce use of electricity and wastage of water

### PROCUREMENT

4. All major purchases (fridges, IT equipment, etc) purchased to have high environmental rating and are well maintained.
5. Purchase of services and products from environmentally aware suppliers (including paper, stationary/office equipment, catering).

### STAFF AWARENESS AND TRAINING

6. Good awareness and compliance of EMS objectives within the company (UK) through delivery of regular internal training events.

### OVERSEAS IMPACT

7. Monitoring annual level of flight carbon emissions, raising awareness of impacts and encouraging ways to avoid unnecessary project flights.

## OUR IMPACTS

Below are our impacts for Energy, Flights, Waste and Transport.

Impacts <sup>1</sup>	2015	2016	2017	First Half 2018
Paper Usage (sheets)	-	242,500	237,000	
CO <sub>2</sub> Equivalent (Tonnes) from Flights <sup>2</sup>	-		627.5	
Energy Usage <sup>3</sup>		-		38,035kWh
Annual Waste		-		~1.7 tonnes
Annual Recycling		-		~0.15 tonnes

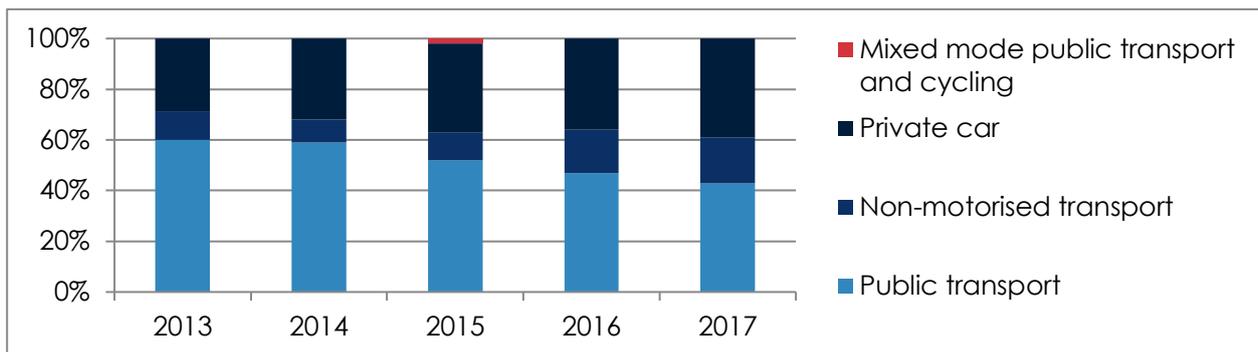
<sup>1</sup> <http://www.imcworldwide.com/wp-content/uploads/2018/05/IMC-Environment-Policy-2018-v4.pdf>

<b>Number of People using Sustainable Transport to Work</b>	68%	67%	64%	58%
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Note: 1- the impact data has different data collection schedules, i.e. Jan 2017 and Jan 2018 for paper but Aug 2016 and Aug 2017 for flights. The grey is where we are in the middle of the collection schedule and therefore there is no available data as yet. 2- This is for the whole iMC office for Aug 2016 to Aug 2018. 3- This doesn't include the heating and cooling.

## SUSTAINABLE TRANSPORT

We have seen a rise in the number of drivers to work which is due to train strikes and shift demographics of the employees. However, in terms of distance travelled, 59% of travel is on public transport. Most people using non-motorised transport travel under 6 miles whereas 8% cycle to work on a regular basis with one employee who consistently cycles over 36 miles every working day and has done so for several years.



We actively encourage non-motorised transport (walking, cycling, etc.), public transport and car-pooling such as through the cycle to work scheme, showers and lockers.



## WASTE

As an office we produce about 1.7 tonnes annually (based on a random week) excluding recycled batteries, green bottle tops, paper and cardboard which are collected separately. The majority of our waste is kitchen waste- food and food packaging.

### PAPER

We use on average 4558 sheets of A4 paper a week- a large proportion of this is printing for client reports and procurement documentation. We recycle the majority of our paper and cardboard waste and we also encourage re-use of scrap paper. Double-sided printing is the default setting on the printer.

### GENERAL RECYCLABLES

We have a mixed recyclable bin for all our metals and plastics. On an average day we produce 0.6kg of recyclable waste; this equates to 150kg a year.

### COMPOSTING WASTE

Compostable, fruit/vegetable waste, tea and coffee accounts for approx. 30% of waste. For the last few years we have composted our food waste, however last year we had to stop as it was no longer viable in that capacity. Since then we have been working towards a sustainable solution.

### OTHER WASTE

Sharing and reusing plastic bags is encouraged. We share recycling battery, toner and glass recycling facilities with our landlords. Green milk bottled lids are collected for charity separately to the IMC Environmental Management Team.

## ENERGY AND WATER

We encourage sustainable behaviour from our staff such as turning of lights when leaving the room and avoiding water wastage. Recent activities include monitors that now automatically switch off after being left idle. We used 38,035kWh of energy between June 2017 and June 2018 but this does not include heating and cooling. Temperature regulation is managed centrally for the whole building by our landlords and we are unable to calculate what our proportion of that energy is ours.

Water data is unavailable as we share facilities with our landlords. However, the building collects rainwater and uses it within the building for flushing toilets.

## TRAINING

We understand that a lot of our manageable impacts are based on behavioural change and therefore we are making our training workshops compulsory. 25% of full-time staff were trained in the last 2 years however this is expected to rise in due course.

## FLIGHTS

IMC has improved monitoring and management of project flights. Between August 2016 and August 2017, flight distance for the whole company was 5,768,282km. This is 627.5 tonnes of CO<sub>2</sub> equivalent for the whole company annually.

From this baseline we are now exploring ways to encourage alternative and more sustainable forms of transport on projects.