

**JOB DESCRIPTION – August 2016**

<b>Company</b>	IMC Worldwide Ltd	
<b>Address:</b>	64-68 London Road Redhill Surrey RH1 1LG	
<b>Job Title:</b>	Principal Consultant – Engineering	
<b>Responsible to:</b>	Senior Technical Director - Engineering	
<b>The role:</b>	<p>We are looking for a dedicated individual to join IMC Worldwide.</p> <p>In order to strengthen the Engineering team in our Redhill office, we are looking for a Principal Consultant - Engineering. You will have an interest in, as well as experience in, working in International Development. You will provide technical support on bids and project work and with the rest of the team, support the continued growth of the Business Stream.</p>	
<b>Main Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Assist the Senior Technical Director (Engineering) to provide technical engineering support to our projects worldwide</li> <li>• Assist in the preparation of expressions of interest and bids, in particular writing technical methodologies, drafting work plans and fee estimates</li> <li>• Proactively targeting new business opportunities and leading and contributing to high quality expressions of interest and proposals to win new business</li> <li>• Working collaboratively with engineers, planners and policy makers in the multi-disciplinary teams</li> <li>• Undertake fee earning work as appropriate, including assignments to our overseas projects</li> <li>• Promote IMC's engineering excellence at conferences, business briefings and meetings</li> <li>• Managing projects and leading relevant project tasks, including supervising the work of others together with financial and technical reporting, to ensure delivery to the high standards expected by IMC and our clients</li> </ul>	
<b>Environment:</b>	<p>IMC Worldwide Ltd (IMC) is a UK-based leading, independent consulting company with more than 60 years of experience in international development. We operate around the world, delivering a range of projects and programmes, operating in conjunction with donor organisations, government agencies, local authorities, NGOs, the private sector and directly with communities themselves. Our work addresses the world's foremost development challenges in the fields of environmental management, disaster mitigation, infrastructure, engineering and social development - frequently operating in regions affected by crises and conflict. IMC's head office is located in Redhill, Surrey, with around 86 permanent staff and a further 11 permanent staff working for us at overseas locations. We also contract about 120 fixed-term contract professional staff around the world.</p> <p>IMC Worldwide is currently working in more than 20 countries across Africa; South, South East and Central Asia; Eastern Europe; the Middle East; and the Caribbean, delivering specialist consulting services to central governments, donor organisations and private sector corporations in developing and transitional countries, in particular in relation to development, management and infrastructure. We work across a diverse range of sectors and disciplines to help address</p>	

	<p>some of the most difficult development problems and barriers to poverty reduction. We work with all of the major international development agencies throughout the world including DFID, EU, EIB, EBRD, World Bank and ADB.</p> <p>Though our background is in the transport sector we provide a full range of professional consulting services including:</p> <ul style="list-style-type: none"> <li>• Infrastructure and engineering</li> <li>• Road safety</li> <li>• Transport sector policy and planning</li> <li>• Disaster Preparedness and Reconstruction</li> <li>• Organisational Change</li> <li>• Economics and private sector</li> <li>• Project and Programme Management</li> <li>• Environmental Management</li> <li>• Energy and Climate change</li> <li>• Resource centres and frameworks</li> <li>• Governance and anti-corruption</li> <li>• Social Development</li> <li>• Monitoring and evaluation</li> <li>• Inclusive Growth</li> </ul> <p>Please go to <a href="http://www.imcworldwide.com/about/">http://www.imcworldwide.com/about/</a> to read our annual review.</p>
<p><b>Department Information</b></p>	<p>The working environment is professional but very welcoming with a focus on ensuring the very best level of support services to our staff.</p> <p>You will be based at IMC office's in Redhill. The offices are close to Redhill train station. You will join a team of 15 staff.</p> <p>It is anticipated that the Principal Consultant -Engineering will typically spend 40% to 50% of his/her time fee earning overseas, 40% to 50% business development and 10% project support, administration and finance. Up to 100 days per annum will be spent overseas on Company business.</p> <p>There will be overseas travel associated with this role.</p> <p>Line management on a daily basis will be provided by the Senior Technical Director – Engineering.</p>
<p><b>Terms and Conditions:</b></p>	<p><b>Hours of work</b> – Full Time working hours are 37.5 per week.</p> <p><b>Salary</b> – £43,000 - £55,000 per annum depending on experience</p> <p><b>Annual Leave</b> – 5 weeks annual leave plus public holidays. The holiday year is 1<sup>st</sup> January – 31<sup>st</sup> December.</p> <p><b>Benefits</b> – Cycle to work scheme, Buying and selling of annual leave scheme, Health Cash plan scheme, Life Assurance, Company pension scheme, Medical Insurance, limited free parking. IMC also provide free refreshments and fruit.</p> <p>There is also a non-contractual bonus system payable annually depending on performance.</p> <p>We are also close to a railway station with easy links to London, Gatwick and the South Coast.</p>
<p><b>Closing date for applications</b></p>	<p>The closing date for application is Monday 19 September 2016.</p>

**PERSON SPECIFICATION: Principal Consultant - Engineering – August 2016**

		<b>Essential</b>	<b>Desirable</b>
<b>Qualifications, Understanding &amp; Training:</b>	<ul style="list-style-type: none"> <li>• Bachelor Degree in Civil Engineering</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Demonstration of continued professional development in this field</li> </ul>	X	
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Proven track record in Engineering</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Experience in design and supervision of either highways, highway asset management or bridges</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Proven track record in International Development</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• To have worked with international funding agencies, EU, DIFID, World Bank, Asian Development Bank EBRD etc</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Overseas work experience in either Africa, Eastern Europe, the Caucasus, Asia</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Experience of PPP/PFI projects and working for investment banks, technical auditing/lenders engineer roles.</li> </ul>		X
	<ul style="list-style-type: none"> <li>• Contract administration in particular FIDIC Conditions of Contract</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Experience of working in fragile or conflict affected states</li> </ul>		X
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of international aid/development sector funded projects, DFID, USAID etc</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Knowledge of either highways, highway asset management or bridge projects</li> </ul>	X	
<b>Abilities &amp; Skills:</b>	<ul style="list-style-type: none"> <li>• Good interpersonal skills;</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Confidence and enthusiasm</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Good attention to detail</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Excellent organisational skills and the ability to multi-task under tight deadlines and under pressure</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Flexible and adaptable</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Co-operative and supportive team player</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Excellent written skills for EOI's and bids as well as project work</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Ability to speak a foreign language such as those spoken in Asia or Africa.</li> </ul>		X
<b>Personal</b>	<ul style="list-style-type: none"> <li>• Self-motivated and pro-active attitude</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Commitment to IMC's objectives and values</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Excellent work ethic</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Desire to make a difference in International Development</li> </ul>	X	
	<ul style="list-style-type: none"> <li>• Flexible attitude to meet the needs of the role</li> </ul>	X	